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Library Faculty Meetings Essence Notes

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GS Libraries Faculty Meeting

July 2, 2018

Essence Notes

Attending:

Faculty Henderson Library: Bede Mitchell, Clement Lau, David Lowder, Jeff Mortimore, Debra Skinner, Ruth Baker, Tony Ard, Jessica Garner, Nikki Rech, Lili Li, Lisa Smith, Jessica Minihan, Lizette Cruz.

Faculty Lane Library: Douglas Frazier, Beth Burnett, Judith Garrison, Ann Fuller, Melissa Jackson, Caroline Hopkins, Vivian Bynoe, Lauren McMillan.

Consent Agenda: Bede began the meeting by going over the Consent Agenda, which had been distributed to faculty earlier via email. The two items for review and approval on the Consent Agenda were

1. The proposal to combine the Liaisons Work team with the Scholarly Communications Work Team.
2. Approval of the final Guidelines for Database Assets & GLRI links

Bede asked if anyone had and requests for discussion or consideration. Clement expressed for the record that he does not believe the combining of the Liaisons Work Team and the Scholarly Communications Work Team to be necessary as he believes the Liaisons Work team will dominate and it will not be efficient. His comments were noted. Bede asked if anyone else had any comments. As no one else had any comments or concerns the both motions were considered approved.

Presentation by Collection and Resource Services on need of certain subscription services.

Debra noted that they are wanting to consult with faculty about the usage of certain services to decide in the near future if the contracts for these services should be renewed.

Jessica Minihan started by presenting the stats of usage for Accounting Research Manager. The teacher who used this service has retired and it is unknown how many users are presently actively using this resource. There are at present 52 active student accounts but the service cannot any provide information on those accounts and this is not indicative of present use. Bede asked if the students that have left the University can still access the account. If the students still have access to their MyGSU account they can still access this service. Persons who no longer work for the University cannot.

Clement noted that for the three types of accounts provided by the service the cost in FY18 was \$15,254.00. Per user the service is very expensive. He did note that the Accounting school

had an enrollment of 600 in 2018 and is looking at an enrollment of at least 628 this fall. Could this raise the amount of potential users? IntelliConnect could also be of potential use to the CPA Accounting program. Clement also noted that Audit Public had a significant rate increase and had the potential to be over \$17,000 for FY19, and at present it looks like there are only 5 users.

Jeff asked when the invoice was due. The invoice is not due until the fall semester. This will allow time to review the benefit of this service. Clement noted that he had spent the past week inquiring of faculty and students of the usefulness of this service through email but had received almost no feedback. Jessica Minihan noted that there was one possibility to reduce costs, by reducing the simultaneous user accounts to one the cost of Audit Public cuts in half.

Debra noted that IntelliConnect has a similar situation. They have 35 users but those are attributed to a class that no longer meets. There is no way to know if it is still being utilized. Jessica noted that the invoice for this service is up in August, and agreed with Debra that there is no way to obtain a usage report for the service.

Omni Tax has already been voted on. Legal Professional Online costs \$7,048.00 in FY18, and is projected to cost more this year. Investment Management Integrated Library cost \$2621. 38. This service has only one user. There have not been any issues with the one user account. Clement is not sure the IMIL is necessary. He stated that that patrons could use a similar service called Bloomberg that covers the same information. He stated that IntelliConnect would be beneficial for the Business school. And for the same reason we should keep Omni Tax. He also stated that Legal Professional Online could be dropped because it is geared more to law schools. All these that can be dropped would be over \$16,000, funds that could be allocated to other things.

Judith stated that the services do not provide a lot on international markets. She supports Clement's recommendations and also recommends looking into Euro Monitor or International Market.

Jessica then presented on Cabell's Directories. She noted that they had begun issuing a black list along with their white list. It was noted that while the cost looks high at \$18,000, (this quote is for both campuses), this service is highly used and use per user is only \$0.73 per user. This service gives good information on publishing information for students. Ballots were handed out for Faculty to give input on the services presented.

Inquiry about service from Wall Street Journal.

Bede has been offered a service by the Wall Street Journal similar to the service presently used campus wide for the NY Times. He asked for opinions on if such a service would be beneficial. Presently the cost for the NY Times service is around \$30,000. David noted that the College of Business already has access to the Wall Journal online and was wondering if that cost would rolled into any service paid for by the Library. Bede answered that the College of Business

would continue to pay for their access and the library would pay for the rest. It seems that there is not a great demand for the Wall Street Journal presently. Cost per user might not be worth it. Bede prefers to wait and see if a more local paper such as The Atlanta Journal-Constitution might begin to provide a service similar to the NY Times. It was decided not to pursue a service with the Wall Street Journal.

Georgia Southern University Libraries Bylaws Revision.

Bede had emailed the revised bylaws dealing with elections prior to the meeting. Bede asked if everyone was comfortable accepting the revision as presented or if anyone had any questions or suggestions to the present draft. David Lowder asked about page 5, Section C. paragraph 4, where it discusses the ballot box. He was wondering how Lane Library would factor in. This would need to be discussed and figured out and then changed. Clement asked a question on Section 2 C. 3. Should it say "both campuses" or "both libraries"? Bede stated that since Liberty campus does not have library faculty either term is acceptable. Clement then stated that they should order the latest addition of Robert's Rules of Order mentioned in Section 2, D 3. Bede noted that the edition will be ordered. Jessica Garner asked for clarification of the division of responsibilities between the dean and associate deans as stated in Section 1 second paragraph. Bede stated that once he retired the department heads mentioned will report to the associate deans while the rest will report to the dean. The wording will also be corrected and Henderson library will be stricken. Bede asked with the new amendments was everyone comfortable with the revision. A show of hands passed the revision with a vote of 18.

Department Reports:

Collection and Resource Services: Debra asked everyone to remember that when asking for resources in Primo faculty and patrons need to select the Library for which they are making the request.

Access Services: Jessica Garner stated that their department has been testing which system, inter-campus delivery or GALILEO, is faster when requesting books between Henderson and Lane libraries. So far it seems that GALILEO is faster when requesting from Lane Library to Henderson. She would like everyone to practice requesting books across the libraries in order to gauge what to tell students about the wait time for books. Ann suggests just telling students that it will be a few days since interlibrary loans from other libraries can take up to a week or more.

Budget Update:

Bede is happy to report that the fiscal year ended well. Both libraries were provided substantial funds, up \$250,000 from last year. The Libraries are going into the new fiscal year in solid shape. Need to continue regular review of resources. Be prepared to make informed decisions in spring and identify things that need to be cut. In this way funds might become available to get things from the wish list. Bede has received the budget for FY19 and is in the process of

reviewing it. Once he is done he will provide the allocations to departments for supplies and to faculty for travel. He hopes to have these ready by the end of next week.

Old and New Business:

Jessica Garner stated that the process for ILL is still in progress. Right now Henderson Library is still borrowing for Lane library. Ann stated that they were still not able to select for books to be sent to Lane library. Jessica stated that they would have to write it in the notes section for now, Savitri was still working on the program selection. Patrons should still receive an alert.

Debra wanted to let everyone know that Cynthia Frost would be taking the position previously held by Beth Russell. Rebecca Hunnicutt would be in the position of Catalog Metadata Librarian temporarily until they fill that position.

Announcements:

Bede announced that since the Bylaws call for the Faculty Senate to set the agenda for Faculty Senate meetings, a shared document will be placed in Google Drive for people to make suggestions for topics to the Faculty Senate agenda.

Convocation and GS Libraries Goals:

This year convocation will take place on both campuses. Convocation at the Statesboro campus will be Wednesday, August 8th beginning at 9:30 AM. There will be a brunch instead of the normal lunch. Then the President, Vice Presidents, and Deans will leave to go to Armstrong Campus where there will be a lunch at noon and convocation at 1:30 PM. Because of the tight schedule it was agreed upon that the normal practice of having a library convocation will not take place this year. The plan to have the new provost attend the library convocation to review the proposed goals for the year will be planned for a meeting at later date in August or early September.

No other announcements. Meeting was adjourned at 4:09 PM.

Ballot results on Accounting Research Manager, IntelliConnect, and Cabell's Directories.

Accounting Research Manager

Critical - 1

Important - 4

Desirable - 4

Unneeded - 4

Need More Information - 3

IntelliConnect

Critical - 1

Important - 3

Desirable - 7

Unneeded - 3

Need More Information - 2

Cabell's Directories

Critical - 9

Important - 6

Desirable - 1

Unneeded - 0

Need More Information - 0